



INTERIOR RENOVATION / SCOPE OF WORK
(With *no exterior design changes* & no additional square footage)

Starting Date: _____ Length of Project: _____
Check if applicable: **Dumpster** _____ **Porta/John** _____

A. Project Description: _____

(Please also attach your detailed **SCOPE OF WORK** -or- **BID SHEET**.)

B. Legal Description: Filing _____ Lot _____ Other _____
Street Address: _____

C. Name of Applicant: _____
Firm: _____
Mailing Address: _____
Telephone Number: _____
E-Mail Address: _____

D. Name of Owner: _____ Mailing Address: _____ Telephone Number: _____ E-Mail Address: _____

E. Architect/Contractor: _____
Mailing Address: _____
Telephone Number: _____
E-Mail Address: _____

- **Attach Detailed Scope of Work or Bid Sheet.**
- **A Construction Management Plan (CMP) must be submitted before the pre-construction meeting.** Include locations of parking, dumpsters, porta/john, lay-down area, etc.
- **A Compliance Deposit may be required and must be paid by the Owner - \$2,000 for projects under \$20,000, payable to Arrowhead at Vail Association.**
- **A pre-construction meeting is required before starting the project.**
- **INCOMPLETE SUBMITTALS WILL NOT BE ACCEPTED.**

I have read and will comply with the rules and regulations concerning construction activities and compliance deposits for Arrowhead at Vail Association.

Signature and printed name of Signatory

Date