



**BEAVER CREEK RESORT COMPANY**  
**DESIGN REVIEW ADMINISTRATION**

**INTERIOR RENOVATION / SCOPE OF WORK**  
(With *no exterior design changes* & no additional square footage)

Starting Date: \_\_\_\_\_ Length of Project: \_\_\_\_\_  
**Check if applicable:**                      **Dumpster** \_\_\_\_\_ **Porta/John** \_\_\_\_\_

A. Project Description: \_\_\_\_\_  
\_\_\_\_\_

(Also please attach your detailed **SCOPE OF WORK** -or- **BID SHEET**)

B. Legal Description: Tract \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_  
Street Address: \_\_\_\_\_

C. Name of Applicant: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

D. <b>Name of Owner:</b> _____ <b>Mailing Address:</b> _____ <b>Telephone Number:</b> _____ <b>E-Mail Address:</b> _____
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E. Architect/Contractor: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

- **Attach Detailed Scope of Work or Bid Sheet.**
- **A Construction Management Plan (CMP) must be submitted before the pre-construction meeting.** Include locations of parking, dumpsters, porta/john, lay-down area, etc.
- **INCOMPLETE SUBMITTALS WILL NOT BE ACCEPTED.**
- **A Compliance Deposit may be required and must be paid by the Owner.** 2% of job cost or \$5,000 minimum, payable to Beaver Creek Resort Company.
- **A pre-construction meeting is required before starting the project.**

I have read and will comply with the Rules and Regulations concerning construction activities and compliance deposit regulations of Beaver Creek Resort Company of Colorado.

\_\_\_\_\_  
Signature and printed name of Signatory

\_\_\_\_\_  
Date