



Inspection of Records Fee

Any requests to review or inspect records must be accompanied by the appropriate agreement (attached) and must include the **signature of the Owner** of the property for which documents are requested.

The Design Review Administration will charge a minimum fee of **\$37.50** for each request to cover the cost of maintaining, retrieving and reviewing the records. Additional fees may be charged on an hourly basis depending on the scope of the request and the review time involved. **Make check payable to Bachelor Gulch Village Association.**

The requester will be responsible for any additional cost for copies of large scale documents or plans. The Design Review Administration staff will attempt to make the requested documents available within 5 working days, however, workload, staffing and other priorities may delay this timeframe.

Although, documents retained by the Design Review Administration are deemed to be accurate at the time of approval, the Design Review Administration CANNOT guarantee the accuracy of any information provided due to changes that may have occurred subsequent to the DRB approval and may or may not be approved by the designated Design Review Board. The Owner is responsible for verifying any/all information obtained through the Design Review Administration.

Guidelines for each community are available at www.designreviewadmin.com and can answer the majority of general questions related to properties and policies in these communities.



AGREEMENT REGARDING INSPECTION OF
DESIGN REVIEW BOARD RECORDS

I have requested to inspect and/or obtain copies of the following records of the Bachelor Gulch Village Association (be as specific as possible):

The records shall be used for the following purpose(s) only:

I understand that under the terms of the Colorado Revised Nonprofit Corporation Act, Association records may not be obtained or used for any purpose unrelated to my interest(s) as an Owner. I further understand and agree that without limiting the generality of the foregoing, Association records may not be:

- (a) used to solicit money or property unless such money or property will be used solely to solicit the votes of the Owners in an election held by the Association;
- (b) used for any commercial purpose;
- (c) sold to, otherwise distributed to, or purchased by any person;
- (d) any other purpose prohibited by law; or
- (e) any purpose not related to the reason specified in this Agreement.



In the event any document requested is used for a purpose other than that stated above, I will be responsible for, and shall indemnify and hold harmless the Bachelor Gulch Design Review Board from and against, any and all damages, penalties, and costs incurred by either of the same, including but not limited to attorney fees and costs, resulting from such improper use. I will additionally be subject to any and all enforcement procedures available to the Bachelor Gulch Design Review Board through its governing documents and under Colorado law.

Understood and agreed to by:

Signature: _____ Date: _____

Printed Name: _____

OWNER'S NAME: _____

OWNER'S SIGNATURE: _____

Address of Owner's property:

Legal: _____

Physical: _____
