



Design Review Administration

Hot Tub Addition Submittal Requirements

The DRB may approve hot tubs provided they are located within the designated Homesite. Any and all equipment associated with the hot tub, including underground equipment vaults, must also be located within the designated Homesite and screened from view (i.e.: adjacent properties, roadways, skiways, etc.), however the DRB will take into consideration desired views from hot tubs in the placement of any required vegetative screening. It is preferred that hot tubs are fully recessed, however, at a minimum, hot tubs must be recessed into the ground at least one-half their height and the portion above ground must be surrounded by a wall faced with stone that matches the stone on the building. Exposed siding for an access panel must be stained to match the adjacent stone surrounding the hot tub. Any proposed lighting associated with the hot tub that is necessary for code must be minimized and submitted for review by the DRB. Hot tub covers must be a color that is compatible with the surrounding environment and must meet all applicable Building Codes dictated by Eagle County.

Submittal Requirements:

- Completed, signed and dated application
- Design Review Fee (see fee schedule) payable to **Bachelor Gulch Village Association**
- If the residence is within a multi-family complex or a development that has a Home Owners Association, then written approval from the Home Owners Association is required.
- (1) set full size and (7) reduced sets (11"x17")** of plans that include the proposed location of the hot tub. The plans should indicate property boundaries, the building envelope, the Homesite, all easements of record, existing conditions, and all proposed landscape improvements. The landscape plan should be at a scale of 1"=10'. Please include details of the specific species and sizes to be planted as well as the location of each planting. In addition, please indicate all trees/shrubs to be removed as well as any associated grading changes.
- Please submit a **cut-sheet (manufacturer's specification/brochure)** of the proposed hot tub.

****Please ensure that all of the above information is present when submitting for a hot tub addition. Incomplete applications will not be accepted.**



BACHELOR GULCH DESIGN REVIEW BOARD
Single Family Residential Application Form

Application Date _____ Date of DRB Meeting _____
Type of Review Sketch Plan Final Plan Modification Miscellaneous

1. Application will be accepted after all information is provided. Please note that a complete application will streamline the approval process by decreasing the number of conditions of approval that the DRB may stipulate.
2. Fee must be submitted at time of application (see attached Design Review Board Application Fees). Please note that there is a fee required for both Sketch Plan Review and Final Plan Review.
3. Please contact the DRB staff regarding application questions.

SECTION I – PROJECT INFORMATION

- A. NAME OF PROJECT _____
PROJECT DESCRIPTION _____

- B. LOCATION OF PROJECT
Legal Description: Filing _____ Lot _____
Other _____
Street Address _____
- C. NAME OF APPLICANT _____ Firm: _____
Mailing Address _____
Telephone () _____ Fax() _____
Email _____
- D. NAME OF OWNER(S) _____
Mailing Address _____
Telephone () _____ Fax() _____
Email _____
- E. NAME OF ARCHITECT _____
Mailing Address _____
Telephone () _____ Fax() _____
Email _____

I have read and will comply with the Bachelor Gulch Village Construction Activities and Compliance Deposit Regulations concerning construction activities and compliance deposit regulations of Bachelor Gulch Village.

Signature and Printed Name of Signatory _____

Date _____

SECTION II

Continued

Name of Project _____
Location - Filing _____ Lot _____

3. MODIFICATIONS to SKETCH PLAN/FINAL PLAN APPROVAL

A. Describe item(s) to be modified:

B. Plan requirements:

1. Submit photos or previously approved plans
2. Submit modified elevations, floor plans and/or site plan as appropriate.

C. Submit completed application. Sections I, II, IV and V as appropriate.

4. MISCELLANEOUS PROJECT REVIEW PROCESS

A. Submit (1) full size set and seven sets 11"x17" reductions of drawings as appropriate.

B. Submit completed Application Form, Sections I, II, IV and/or V as appropriate.

C. Submit check for review fee at time of submittal.

**SECTION V
LANDSCAPE PLAN**

Name of Project _____

Location Filing _____ Lot _____

Landscape: Conifer Forest Aspen Forest Mixed Aspen/Conifer Forest
 Meadow Mountain Shrub Visual Integrity

Please note minimum sizes for plant material:

- Deciduous trees – 50% of mix: minimum 2 inch caliper; 50% of mix: minimum 3 inch caliper.
- Evergreen trees – 50% of mix: minimum 10 foot height; 50% of mix: minimum 12 foot height.
- Shrubs – 50% of mix: minimum 5-gallon containers; 50% of mix: 7-gallon containers.

PLANT MATERIALS: *Botanical Name* *Common Name* *Qty* *Size*

	<i>Botanical Name</i>	<i>Common Name</i>	<i>Qty</i>	<i>Size</i>
A. Proposed Trees	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
B. Existing Trees (to be removed)	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
C. Proposed Shrubs	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

SECTION V
Landscape Plan (continued)

Name of Project _____

Location Filing _____ Lot _____

PLANT MATERIALS:	<i>Botanical Name</i>	<i>Common Names</i>	<i>Square Footage</i>
-------------------------	-----------------------	---------------------	-----------------------

C. Ground Cover	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

D. Sod	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

E. Seed	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

F. Types of Edging	_____	_____	_____
	_____	_____	_____

G. Type of Irrigation	_____	_____	_____
	_____	_____	_____

H. Type or Method of Erosion Control	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

(Submit Erosion Control and Revegetation Plan with Final Plans)

SECTION V
Landscape Plan (continued)

Name of Project _____
Location Filing _____ Lot _____

I. OTHER LANDSCAPE FEATURES (retaining walls, fences, swimming pools, etc.)
Please specify height, materials and colors if applicable.

J. PAVING MATERIALS (driveway, walkways, patios, etc.)

K. EXTERIOR SIGNAGE – Description, (submit details and/or cutsheets if applicable)

L. SITE LIGHTING – Description, (note lighting locations on plan and submit cutsheets)

M. MISCELLANEOUS

APPENDIX A – DESIGN REVIEW BOARD APPLICATION FEES

Bachelor Gulch Village Design Review Board Application Fee Schedule for Single Family Residential

<i>Square Feet of Max. Gross Floor Area</i>	<i>Sketch Plan Fee</i>	<i>Final Plan Fee</i>	<i>Total Fee</i>
0-5,000 SF	\$2,000	\$2,000	\$4,000
5,001-7,500 SF	\$2,500	\$2,500	\$5,000
7,501-10,000SF	\$3,000	\$3,000	\$6,000

Miscellaneous Notes:

- Minor projects of under \$250,000, fee is 1.5% of project costs, minimum of \$150.
- Modification to previously approved plans if implemented during initial construction, \$150.
- The DRB may impose an additional fee of \$1,000 for any project having more than two Sketch Plan reviews or more than one Final Plan review.
- Homesite Amendment - \$1,000.
- Appeals - \$500
- Signs and/or Satellite Dishes if presented independently, \$50.
- Fees must be paid at time of submittal.
- Fees are calculated on Maximum Gross Floor Area, defined as the total floor area measured from the outside of all exterior walls, not including crawl spaces, garages or area designed for parking or loading within a building.
- Fees for projects outside the scope of the current fee schedule will be determined by the DRB staff.
- Late submittal fee shall be an additional 50% of the fee due at that meeting. Acceptance of submittals after the deadline shall be at the discretion of the DRB staff.
- Make check payable to Bachelor Gulch Village Association.

