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**BEAVER CREEK RESORT COMPANY**  
**DESIGN REVIEW ADMINISTRATION**

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**FINAL PLAN REVIEW**  
**Submittal Requirements/Procedure**

- ❑ Completed, signed and dated full application
- ❑ Design review fee (see fee schedule) payable to Beaver Creek Resort Company
- ❑ The Applicant must notify property owners within 150 feet of the property line for any decision of the Design Review Board. **Please contact the Design Review Administration to meet this requirement.**
- ❑ **(1) set of full size (24"x36") and 8 sets 11"x17"** reduction of final plans that provide all information necessary to communicate the goals and design intent of the proposed project, demonstrate compliance with the rules and regulations of the DRB and should be substantially consistent with the approved sketch plans, while responding to any/all conditions or revisions imposed by the DRB at sketch plan review. Architects licensed in the State of Colorado must prepare the drawings. The final plans must include the following information:
  - **Site Plan** (presented at 1" = 20', 1" = 16', 1" = 10' or 1" = 8')  
Indicate proposed building "footprint", roof drip line, property boundaries and all easements of record, utility locations, existing vegetation, existing and proposed 2' contours, areas of cut and fill, drainage, limits of construction, proposed roads, driveways, sidewalks, decks and any other proposed improvements. Indicate scale and north direction. Indicate snow storage areas. Indicate spot elevations, as may be necessary, to demonstrate that roadways/driveways comply with design regulations. Indicate building site coverage as a percent of land area.

**Footing and Foundation** (presented at 1/8" or 1/4" = 1'0".)

Submit plans and sections, as may be necessary, to demonstrate the location and size of foundation walls and footings. Foundation plans should clearly indicate un-excavated and crawl spaces areas.

**Floor Plans** (presented at 1/8" or 1/4" = 1'0".)

Label all rooms and include all room dimensions. Indicate door and window locations. Indicate sizes and location of mechanical and electrical rooms and equipment. Indicate the intended location of all exterior lighting fixtures. Indicate the location and type of all proposed fireplaces. Indicate the location and type of kitchen appliances. Delineate the area allocated to the secondary unit, if any.

Phone: (970) 754-3147 Fax: (970) 754-3144

Mailing Address:  
P.O. Box 1655  
Avon, Colorado 81620-1655

Physical Address:  
Brookside Center, 37347 US Hwy 6, Suite 108  
Avon, Colorado 81620

**Elevations** (presented at 1/8" or 1/4" = 1'0".)

Illustrate the exterior appearance of all views labeled in accordance with the Site Plan; indicate the height of chimney(s) as compared with the ridge of the roof; indicate natural and finished grade for each elevation. Describe all exterior materials, colors and finishes of walls, roofs, trims, chimneys, windows, doors, etc. The elevation drawings should indicate shadow patterns and material textures. The location and size of required mechanical system penetrations through the building exterior must be included. Indicate the elevation of each floor and the highest ridge of the roof. Indicate the location of all exterior light fixtures. Indicate the character and materials for proposed chimney cap enclosures.

**Building Sections** (presented at 1/8" or 1/4" = 1'0".)

Indicate building walls, floors, interior relationships, finished exterior grade and any other information to clearly describe the interior/exterior relationships of the building as well as the building's relationship **to the site**.

**Perspective Sketches** (scale optional)

**Provide a ground level perspective sketch(s) of the building from a location(s) representing a primary public exposure(s) to the building. This sketch should indicate exterior shadow patterns, materials, textures and trim details.**

**Details**

Provide design details to sufficiently represent the visual expression of the building, exposed connections and materials interfaces. Submittal should include soffit/fascia details, window head and sill details, railing details and other information necessary to describe the specifics of the project's exterior.

**Building Height Calculations**

Submit 1 copy each of building height calculations; drawn over the building elevations and a site plan indicating the roof ridge elevations.

**Roof Plan** (Same scale as site or floor plan)

Indicate areas of snow shedding and water removal, as well as the specific techniques proposed to manage snow-shed areas that may conflict with the vehicular zones. Also, indicate the location of all mechanical devices that are proposed to penetrate the roof.

**Landscape Plans** (presented at 1" = 10' or 1" = 8')

The proposed landscape plans are to include:

- ❑ Proposed grading plan with spot elevation contours indicating existing, as well as proposed contours at 2' intervals; drainage patterns; rim and invert elevations for all drains and culverts; the landscape plan should respect and indicate snow storage areas.
- ❑ A planting plan and material legend with proposed plant materials keyed to location on the plan. The size of each coniferous and deciduous tree must be indicated on the plan.
- ❑ Refer to all plant materials by common and botanical names on the legend;

- ❑ For seeded areas, indicate rates and method of application per 1,000 square foot increments, mulch type, rate and stabilization technique and fertilizer type and time of application are required for review;
- ❑ Locate rock outcroppings, decks or patios, service yards, driveways and other freestanding structures.
- ❑ Locate, in detail, all proposed outdoor lights and signs. Submit cut sheets of all proposed light fixtures and indicate the lighting control strategy. Provide details of proposed address sign.

### **Erosion Control and Re-vegetation Plan**

- ❑ Indicate the means and time schedule by which the prevention of erosion and stream sedimentation will be addressed during and after construction, including any of the following that are appropriate for the site in question.
  - The limits of construction and the technique proposed for defining that limit prior to and during construction
  - Location and proposed method of tree and vegetation protection
  - Placement and type of perimeter filters
  - Water control methods
  - Vehicular access points and surface treatment
  - Spoil storage and stabilization measures
  - Siltation control devices
  - Proposed re-vegetation methods
  - Proposed seed and fertilizer types, application rates and methods
  - Mulch type, rate of application and stabilization methods
  - Type and location of any temporary irrigation methods to be used

**Model** (presented at 1/16", 1/8" or 1/4" = 10')

Indicate three-dimensional building massing, form, openings and relationship to the Surrounding site topography

### **Specifications**

Provide written specifications and color boards, as necessary, for the following items:

- ❑ Exterior wall materials and colors
- ❑ Windows and exterior doors with colors
- ❑ Exterior trim materials and colors
- ❑ Fireplace equipment cut sheets
- ❑ Exterior lighting fixture cut sheets



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**BEAVER CREEK RESORT COMPANY**  
**DESIGN REVIEW ADMINISTRATION**

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**APPLICATION FOR DESIGN REVIEW**

Date of Review Meeting: \_\_\_\_\_

Type of Review: Sketch \_\_\_\_\_ Final \_\_\_\_\_ Misc \_\_\_\_\_  
Modification \_\_\_\_\_ Landscape \_\_\_\_\_

A. Name of Project \_\_\_\_\_  
Location/Description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Legal Description: Tract \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_  
Street Address \_\_\_\_\_

C. Name of Applicant \_\_\_\_\_  
D. Firm \_\_\_\_\_  
E. Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

Name of Owner \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

F. Architect \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

I have read and will comply with the Rules and Regulations concerning construction activities and compliance deposit regulations of Beaver Creek Resort Company of Colorado.

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Signature and printed name of Signatory \_\_\_\_\_ Date \_\_\_\_\_

- Incomplete submittals will not be accepted.
- Fees must be paid at the time of application submittal.

**SECTION II**

**PROJECT DATA  
RESIDENTIAL LOW DENSITY**

**CHECK ONE:**

- Single Family (one dwelling unit)
- Primary/Secondary (two dwelling units)
- Duplex (two dwelling units)

**A.** Number of Dwelling Units : \* \_\_\_\_\_

**B.** Gross Floor Area

Primary Unit \_\_\_\_\_ sq. ft.

Secondary Unit \_\_\_\_\_ sq. ft.

Undeveloped \_\_\_\_\_ sq. ft.

Garages \_\_\_\_\_ sq. ft.

TOTAL \_\_\_\_\_ sq. ft.

Secondary Unit is \_\_\_\_\_% of the Gross Floor Area

**C.** Number of Bedrooms, All Units \_\_\_\_\_

**D.** Number of Covered Parking Spaces \_\_\_\_\_

Number of Uncovered Parking Spaces \_\_\_\_\_

Total Parking \_\_\_\_\_

**E.** Number of Kitchens \_\_\_\_\_

Number of Bathrooms \_\_\_\_\_

Number of Fireplaces (a) Gas: \_\_\_\_\_

(b) Wood Burning \_\_\_\_\_

**F.** Maximum Slope of Driveway \_\_\_\_\_%

(First 20' Driveway is \_\_\_\_\_% slope.)

**G.** Building Height Calculation. \_\_\_\_\_ feet average

Submit plan detailing calculations with Sketch Plan submittal.

**\*NOTE** The dwelling unit must include caretakers/managers unit (s).

**NOTE** The review process for NEW BUILDINGS will normally involve two separate meetings of the Design Review Board. Please complete one application (i) for Sketch Plan Review for the initial review process and (ii) Final Plan Review for the final review process.

**SECTION V**

**LIST OF MATERIALS**

NAME OF PROJECT \_\_\_\_\_  
LOCATION TRACT \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

The applicant to the Design review Board prior to attending the meeting must submit the following information. Color chips, siding samples, etc. should be presented at the DRB meeting, but also provide a smaller sample board for Staff office.

<b>BUILDING MATERIAL</b>	<b>TYPE OF MATERIAL</b>	<b>SPECIFICATION, PRODUCT COLOR, MATERIAL, ETC.</b>
Roof (pitch)	_____	_____
Other Wall Materials	_____	_____
Utility Meters (locate on plans)	_____	_____
Fascia	_____	_____
Soffits	_____	_____
Windows	_____	_____
Window Trim	_____	_____
Exterior Doors	_____	_____
Garage Doors	_____	_____
Door Trim	_____	_____
Hand or Deck Rails	_____	_____
Flues, Caps	_____	_____
Flashing	_____	_____
Chimney Enclosures	_____	_____
Trash Enclosures (locate of plans)	_____	_____
Greenhouses	_____	_____
Exterior Lighting Fixtures (attach cut sheets)	_____	_____
Snow Fence/Gutters	_____	_____

**SECTION VI**

**LANDSCAPING:**

NAME OF PROJECT \_\_\_\_\_  
NAME OF ARCHITECT \_\_\_\_\_  
TELEPHONE NUMBER \_\_\_\_\_

A minimum size, deciduous tree is 2" caliper.  
Minimum size, coniferous trees are 8' in height.  
Minimum size of shrubs is 5 gallons.

**PLANT MATERIALS**

	<b>BOTANICAL NAME</b>	<b>COMMON NAME</b>	<b>QTY</b>	<b>SIZE</b>
<b>PROPOSED TREES</b>	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
<b>EXISTING TREES TO BE REMOVED</b>	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
<b>PROPOSED SHRUBS</b>	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
<b>EXISTING SHRUBS TO BE REMOVED</b>	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

**SECTION VI cont.**

	<b>TYPE</b>	<b>QUANTITY (SqFt)</b>
<b>GROUND COVER</b>	_____	_____
	_____	_____
	_____	_____

	<b>TYPE</b>	<b>QTY(Lineal Feet)</b>
<b>EDGING</b>	_____	_____
	_____	_____

	<b>TYPE</b>	<b>QUANTITY (SqFt)</b>
<b>SOD</b>	_____	_____

<b>SEED</b>	_____	_____
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<b>TYPE OF IRRIGATION</b>	_____	_____
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<b>TYPE OR METHOD OF EROSION CONTROL</b>	_____	_____
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**OTHERS LANDSCAPE FEATURES (retaining walls, fences, swimming pools, etc)**  
Please specify.

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**SECTION VII**

**A. PAVING MATERIALS (driveways, walkways, plazas). Please specify.**

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**B. LANDSCAPE CONSTRUCTION SCHEDULE (Description)**

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**C. EXTERIOR SIGNAGE (Description)–ADDRESS SIGN WITH LIGHTING**

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**D. SITE LIGHTING (Description) Submit cut sheets**

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**E. MISCELLANEOUS**

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**BEAVER CREEK FEE CALCULATION**

*(Must be completed and submitted with check. Make checks payable to **Beaver Creek Resort Company.**)*

**NEW RESIDENCES & MAJOR APPLICATIONS – Please indicate the applicable line** **Check Amount**

Sq. ft. of Gross Floor Area	Sketch Plan Fee	Final Plan Fee	Total Fee
0-5,000sf	\$2,000	\$2,000	\$4,000
5,001-7,500sf	\$2,500	\$2,500	\$5,000
7,501-10,000sf	\$3,000	\$3,000	\$6,000
10,001-15,000sf	\$3,500	\$3,500	\$7,000
15,001-25,000sf	\$4,000	\$4,000	\$8,000
25,001-50,000sf	\$4,500	\$4,500	\$9,000
50,001-100,000sf	\$5,000	\$5,000	\$10,000
100,001-150,000sf	\$6,000	\$6,000	\$12,000
150,001-200,000sf	\$7,500	\$7,500	\$15,000
200,001-250,000sf	\$9,000	\$9,000	\$18,000
250,001-300,000sf	\$10,000	\$10,000	\$20,000
300,001-400,000sf	\$12,500	\$12,500	\$25,000
400,001 and above	\$15,000	\$15,000	\$30,000

\$ \_\_\_\_\_

**REMODEL PROJECTS OVER \$200,000 (with exterior design impacts)**

Remodel Projects over \$200,000 are based on the square feet of new gross floor area as shown above.

\_\_\_\_\_ sq. ft. Fee Amount \$ \_\_\_\_\_

**REMODEL PROJECTS UNDER \$200,000 (with exterior design impacts)**

The greater of 2% of project cost or \$200, maximum \$4,000. Attach a copy of the bid sheet or indicate estimated cost below with your initials.

\$ \_\_\_\_\_ x .02 = \$ \_\_\_\_\_ (initials) \$ \_\_\_\_\_

**MISCELLANEOUS**

**Fee**

Appeal of Decision of the Board	\$500.00	\$ _____
Building Envelope Change	\$500.00	\$ _____
Log Lot Designation	\$400.00	\$ _____
Modification to Previously Approved Plans	\$250.00	\$ _____

**MINOR APPLICATIONS**

Signs, Sculptures, and Satellite Dish \$ \_\_\_\_\_

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Authorized Signature of Applicant)