



BEAVER CREEK RESORT COMPANY

DESIGN REVIEW ADMINISTRATION

Sketch Plan Review

Submittal Requirements /Procedures

*A pre-planning meeting is recommended for all new projects in Beaver Creek to discuss the design concept and how this would fit with the Beaver Creek Design Review Guidelines. The meeting should include the Beaver Creek Design Review Staff, the owner, the architect and/or the builder.

**Once the pre-planning meeting (if applicable) is complete, a conceptual review with the Beaver Creek Design Review Board, at one of the regularly scheduled meetings, is highly recommended for new projects. The conceptual review would allow the Beaver Creek Design Review Board to make comments and for the Applicant to make the appropriate changes before sketch plan is submitted.

- No application or review is necessary
- Please notify DRB staff at least 2 weeks prior to Beaver Creek Design Review Board meeting to ensure placement on the agenda.
- 1 full size set of plans shall be submitted to the DRB staff one week prior to the meeting of the Beaver Creek Design Review Board.

Sketch Plan Submittal:

- ❑ Completed, signed and dated full application
- ❑ Design review fee (see fee schedule) payable to Beaver Creek Resort Company
- ❑ The Applicant must notify property owners within 150 feet of the property line for any decision of the Design Review Board. **Please contact the Design Review Administration to meet this requirement.**
- ❑ **(1) copy of a survey (minimum 1"=20")** of the property, prepared by a licensed surveyor, showing property boundaries, the area of the property, all easements of record, the building envelope, topography at 2' intervals and significant natural features including rock outcroppings, watercourses and all trees greater than 3" in diameter.
- ❑ **(1) set full size (24" x 36") and 8 sets 11"x17"** reduction of a site plan (minimum scale 1" = 20"), indicating existing and proposed topography, property boundaries, the footprint(s) of building(s) relative to the building envelope, all easement of record and the proposed limits of construction. Indicate proposed driveway grades.
- ❑ **(1) set of full size (24"x36") and 8 sets 11"x17"** reduction of plans (minimum scale 1/8" = 1'0"), including floor plans for each level of the building, indicating proposed use of each room, exterior elevations and roof plans, each with sufficient detail to communicate the goals and intent of the project. Overall building dimensions should be indicated. The elevations of each floor and the highest roof ridge should be indicated.
- ❑ **(1) copy each** of building height calculations, drawn over the building elevations and roof ridge elevations on a site plan.

Phone: (970) 754-3147 • Fax: (970) 754-3144

Mailing Address
P.O. Box 1655
Avon, Colorado 81620-1655

Physical Address
Brookside Center, 37347 US Hwy 6, Suite 108
Avon, Colorado 81620



BEAVER CREEK RESORT COMPANY

DESIGN REVIEW ADMINISTRATION

APPLICATION FOR DESIGN REVIEW

Date of Review Meeting: _____

Type of Review: Sketch _____ Final _____ Misc _____
Modification _____ Landscape _____

A. Name of Project _____
Location/Description _____

B. Legal Description: Tract _____ Block _____ Lot _____
Street Address _____

C. Name of Applicant _____

D. Firm _____

E. Address _____

Telephone Number _____ Fax Number _____

E-Mail Address _____

Name of Owner _____

Address _____

Telephone Number _____ Fax Number _____

E-Mail Address _____

F. Architect _____

Address _____

Telephone Number _____ Fax Number _____

E-Mail Address _____

I have read and will comply with the Rules and Regulations concerning construction activities and compliance deposit regulations of Beaver Creek Resort Company of Colorado.

Signature and printed name of Signatory

Date

- Incomplete submittals will not be accepted.
- Fees must be paid at the time of application submittal.

SECTION II

**PROJECT DATA
RESIDENTIAL LOW DENSITY**

CHECK ONE:

- Single Family (one dwelling unit)
- Primary/Secondary (two dwelling units)
- Duplex (two dwelling units)

A. Number of Dwelling Units : * _____

B. Gross Floor Area

Primary Unit _____ sq. ft.

Secondary Unit _____ sq. ft.

Undeveloped _____ sq. ft.

Garages _____ sq. ft.

TOTAL _____ sq. ft.

Secondary Unit is _____% of the Gross Floor Area

C. Number of Bedrooms, All Units _____

D. Number of Covered Parking Spaces _____

Number of Uncovered Parking Spaces _____

Total Parking _____

E. Number of Kitchens _____

Number of Bathrooms _____

Number of Fireplaces (a) Gas: _____

(b) Wood Burning _____

F. Maximum Slope of Driveway _____%

(First 20' Driveway is _____% slope.)

G. Building Height Calculation. _____ feet average

Submit plan detailing calculations with Sketch Plan submittal.

***NOTE** The dwelling unit must include caretakers/managers unit (s).

NOTE The review process for NEW BUILDINGS will normally involve two separate meetings of the Design Review Board. Please complete one application (i) for Sketch Plan Review for the initial review process and (ii) Final Plan Review for the final review process.

SECTION V

LIST OF MATERIALS

NAME OF PROJECT _____
LOCATION TRACT _____ BLOCK _____ LOT _____

The applicant to the Design review Board prior to attending the meeting must submit the following information. Color chips, siding samples, etc. should be presented at the DRB meeting, but also provide a smaller sample board for Staff office.

BUILDING MATERIAL	TYPE OF MATERIAL	SPECIFICATION, PRODUCT COLOR, MATERIAL, ETC.
Roof (pitch)	_____	_____
Other Wall Materials	_____	_____
Utility Meters (locate on plans)	_____	_____
Fascia	_____	_____
Soffits	_____	_____
Windows	_____	_____
Window Trim	_____	_____
Exterior Doors	_____	_____
Garage Doors	_____	_____
Door Trim	_____	_____
Hand or Deck Rails	_____	_____
Flues, Caps	_____	_____
Flashing	_____	_____
Chimney Enclosures	_____	_____
Trash Enclosures (locate of plans)	_____	_____
Greenhouses	_____	_____
Exterior Lighting Fixtures (attach cut sheets)	_____	_____
Snow Fence/Gutters	_____	_____

SECTION VI

LANDSCAPING:

NAME OF PROJECT _____
NAME OF ARCHITECT _____
TELEPHONE NUMBER _____

A minimum size, deciduous tree is 2" caliper.
Minimum size, coniferous trees are 8' in height.
Minimum size of shrubs is 5 gallons.

PLANT MATERIALS

	BOTANICAL NAME	COMMON NAME	QTY	SIZE
PROPOSED TREES	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
EXISTING TREES TO BE REMOVED	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
PROPOSED SHRUBS	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
EXISTING SHRUBS TO BE REMOVED	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

SECTION VI cont.

	TYPE	QUANTITY (SqFt)
GROUND COVER	_____	_____
	_____	_____
	_____	_____

	TYPE	QTY(Lineal Feet)
EDGING	_____	_____
	_____	_____

	TYPE	QUANTITY (SqFt)
SOD	_____	_____

SEED	_____	_____
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TYPE OF IRRIGATION	_____	_____
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TYPE OR METHOD OF EROSION CONTROL	_____	_____
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OTHERS LANDSCAPE FEATURES (retaining walls, fences, swimming pools, etc)
Please specify.

SECTION VII

A. PAVING MATERIALS (driveways, walkways, plazas). Please specify.

B. LANDSCAPE CONSTRUCTION SCHEDULE (Description)

C. EXTERIOR SIGNAGE (Description)–ADDRESS SIGN WITH LIGHTING

D. SITE LIGHTING (Description) Submit cut sheets

E. MISCELLANEOUS

BEAVER CREEK FEE CALCULATION

*(Must be completed and submitted with check. Make checks payable to **Beaver Creek Resort Company.**)*

NEW RESIDENCES & MAJOR APPLICATIONS – Please indicate the applicable line **Check Amount**

Sq. ft. of Gross Floor Area	Sketch Plan Fee	Final Plan Fee	Total Fee
0-5,000sf	\$2,000	\$2,000	\$4,000
5,001-7,500sf	\$2,500	\$2,500	\$5,000
7,501-10,000sf	\$3,000	\$3,000	\$6,000
10,001-15,000sf	\$3,500	\$3,500	\$7,000
15,001-25,000sf	\$4,000	\$4,000	\$8,000
25,001-50,000sf	\$4,500	\$4,500	\$9,000
50,001-100,000sf	\$5,000	\$5,000	\$10,000
100,001-150,000sf	\$6,000	\$6,000	\$12,000
150,001-200,000sf	\$7,500	\$7,500	\$15,000
200,001-250,000sf	\$9,000	\$9,000	\$18,000
250,001-300,000sf	\$10,000	\$10,000	\$20,000
300,001-400,000sf	\$12,500	\$12,500	\$25,000
400,001 and above	\$15,000	\$15,000	\$30,000

\$ _____

REMODEL PROJECTS OVER \$200,000 (with exterior design impacts)

Remodel Projects over \$200,000 are based on the square feet of new gross floor area as shown above.

_____ sq. ft. Fee Amount \$ _____

REMODEL PROJECTS UNDER \$200,000 (with exterior design impacts)

The greater of 2% of project cost or \$200, maximum \$4,000. Attach a copy of the bid sheet or indicate estimated cost below with your initials.

\$ _____ x .02 = \$ _____ (initials) \$ _____

MISCELLANEOUS

Fee

Appeal of Decision of the Board	\$500.00	\$ _____
Building Envelope Change	\$500.00	\$ _____
Log Lot Designation	\$400.00	\$ _____
Modification to Previously Approved Plans	\$250.00	\$ _____

MINOR APPLICATIONS

Signs, Sculptures, and Satellite Dish \$ _____

(Print Name)

(Authorized Signature of Applicant)